

OSHER LIFELONG LEARNING INSTITUTE
At the University of Delaware in Dover

Council Meeting Minutes

February 3, 2020

ATTENDANCE: Rosemary Engle, Pat Weaver, Anna Moshier, Joe Bailey, Marge Felty, Susan McLaughlin, Ronnie Grady, Sally Cole, Beth Jelich, Caroline Baxter

CALL TO ORDER: The meeting was called to order at 12:00 p.m. by Vice Chair Pat Weaver.

APPROVAL OF MINUTES: The minutes of the January 6, 2019, meeting were approved as submitted.

STAFF REPORT:

Finance:

Karen Schaub was unable to attend but forwarded the financial reports she had prepared as of December 31, 2019. She noted that there is a significant deficit because no membership fees were received in December but there were normal December expenses and a rental payment was made to the church. Karen has been working on a breakout of Activity Fund to reflect income/expenses from special events versus travel, however, there is not a way to separate the fund. It will continue to be reported separately on monthly reports.

Program:

Anna Moshier reported that the program is down approximately 20 members (a combination of new registration and non-returning members) from the Spring semester 2019. She reminded the Nominating Committee that the slate of nominees must be posted for the membership after the March Council meeting. Pat Weaver announced that one of the nominees has requested their name be removed from the slate. Anna asked for feedback on the Statewide Council Meeting held January 17. Anna is working on an article about the Delaware State University and Dover OLLI relationship. Anna announced the Lewes OLLI is launching a big fundraiser for a new facility. This will consume a lot of time for the office staff so she is urging patience. The Lewes OLLI is moving into Trinity Faith Christian Center on New Road, Lewes.

COMMITTEE REPORTS:

Academic Affairs:

Ronnie Grady reported the Instructor Orientation on January 21 was attended by 21 instructors. The group reviewed the handbook and emergency procedures, was introduced to technical staff and gave short presentations on their courses. The deadline for proposals for the summer session is February 5. The committee met last week and will meet again after the deadline. They are working on the Fall speaker series. She suggested that Department heads

attend the Academic Affairs committee meetings. Anna will get Ronnie a list of all OLLI instructors to approach about teaching and share with Department heads.

Scholarship:

Ronnie Grady reported that OLLI has received three requests.

Travel:

Beth Jelich reported an email blast went out. There has been a lot of interest. There are 22 members and 3 guests registered to date. In order to break even only need 6 or 7 more. Arrangements have been made for the bus to stop at the Odessa Park and Ride to pick up members. Problems are still being reported with the online registration. The committee thanks Suzie McLaughlin for designing the poster. The Tuesday talks start February 4 in Room 223/225. The committee will meet on February 12 to develop directions, helpful tips and lunch opportunities. After the February 22 deadline, the trip will be open to the Lewes OLLI members. February 28 is the deadline for the final payment to the museum. The group will view a presentation based on the life of a soldier together and the rest of the day will be on their own.

Special Events:

Marge Felty reported there were greeters for the first week of classes. Connie Benko, Special Events Chair for Lewes OLLI, attended the January 13 meeting to share her experiences with anniversary celebrations. Sally Cole brought 3 programs from previous anniversary celebrations for the committee to use in planning the program. Several committee members are working on layout and Joe Bailey offered to print the programs. It was suggested that we have the Proclamation from Mayor Christiansen framed and on display. A copy of the proclamation will be included in the program. Connie was able to comment and answer questions about the 30th Anniversary Program in Lewes. Members are investigating and pricing items for the luncheon. Diana asked Renata if the church had tablecloths we could borrow. They only have green cloths and prefer not to lend because of the cleaning. We will check with Dover Rent All. Nancy Gardner has been designing and pricing a tin with candies as a favor. Sally Cole offered to check with a friend about large tin cans to use in decorating since tin is a 10th anniversary symbol. Bobbi Neaton is inventorying and pricing serving items, cutlery, plates, napkins, etc. Kathy is purchasing flowers and confetti sprinkles for table centerpieces. Tim and Steffi Plimpton have confirmed they will be providing a 10-15-minute musical entertainment after lunch. Vincenzos will be catering the luncheon. Marge will meet with Kelly five weeks before the luncheon to finalize details. The next meeting is Monday, February 10 at 12:00. More responsibilities will be assigned at that time.

Member Relations:

Joe Bailey reported the committee met twice in January. The first a regular meeting and the second being a brainstorming session. The committee continues to work on recruitment and retainage of members. Sally Cole asked if there had been a survey of the membership of what courses they would like to see offered. The committee is working on ideas into the 55+ communities.

NEW BUSINESS

February Events:

The following are the events occurring in February:

February 3-6 - Bring a Friend Week

February 4 - Revolutionary War – faculty talk – Dan Pritchett

February 5 - Summer course proposal deadline

February 17 - Presidents’ Day – No OLLI classes

February 22 - American Revolution Museum trip registration deadline

NEXT MEETING: Monday, March 2, Noon, Room 223

ADJOURNMENT: The meeting was adjourned at 1:30 p.m.

Respectfully submitted: Caroline M. Baxter