

OSHER LIFELONG LEARNING INSTITUTE
At the University of Delaware in Dover

Council Meeting Minutes

October 7, 2019

ATTENDANCE: Pat Weaver, Anna Moshier, Joe Bailey, Diana Faison, Marge Felty, Phyllis Handler, Susan Salkin, Ronnie Grady, Art McLaughlin, Caroline Baxter

CALL TO ORDER: The meeting was called to order at 12:00 p.m. by Vice Chair Pat Weaver.

APPOINTMENT OF TRAVEL CHAIR:

The appointment of Susan Salkin as a Council member and Chair of the Travel Committee was approved.

APPROVAL OF MINUTES: The minutes of the September 9 meeting were approved as submitted.

STAFF REPORT:

Program:

Anna Moshier reported that a job offer has been made to a candidate for the Program Coordinator position located in the Lewes office. Anna reported that over the next few months she will be involved with negotiating lease extensions for Dover and Ocean View and a lease for a new site in Lewes.

Finance:

There has been a request to form a finance committee for the Dover OLLI. Anna distributed a new report prepared by Karen Schaub that expands the present Dover report to include year-to-date numbers and allows the Council to track the progress of revenue and expenses throughout the year on a monthly basis. Susan Salkin asked if there is a budget for Dover OLLI. Anna explained that Dover does not have a separate budget but is part of the Kent/Sussex budget.

COMMITTEE REPORTS:

Academic Affairs:

Ronnie Grady reported that as of today that there are forty courses for the Spring semester including five from Delaware State University including Robotics, International Relations, Ecology, Shakespeare, and Physics. Two of these courses will be at night. The Thursday lunchtime speaker series is in place. It was noted that the online completion of the proposals is

not working well. Anna stated that a grad student is working on resolving the issues with the form. Joe Bailey will be taking over Bob Heifetz's Life's Journey class.

Scholarship:

Ronnie Grady reported that five scholarships were awarded for the Fall semester.

Travel:

Susan Salkin reported that Jon Newsom did a presentation on the Library of Congress to help generate interest in the Fall trip and was well attended with 42 members present. The trip was actually sold out before he spoke. The options of a larger bus or a second bus were discussed, but they were not available. The decision was made to start a waiting list. Susan is going to check to see if anyone on the waiting list has a van and would be willing to drive. Registration online is a problem, but Anna assured that it will be going away. Susan stated that sending registrations to the Lewes address is also a problem, could registration be done in the Dover office. Anna suggested working with Renee Moy on this problem. The committee will meet on October 8 to finalize details for Spring trip to the Museum of the American Revolution. They would like to use the Tuesday lunchtime talks to generate interest. They will be asking instructors if they would be interested in doing a presentation on an American Revolution theme. The date for the trip will be set at the October 8 meeting.

Special Events:

Marge Felty reported the committee met on Tuesday, September 24. The greeter responsibility checklist was approved by those who were present. We no longer feel it is necessary to remind members of the beverage policy since there has been compliance. We will have two greeters for one week at the beginning of the semesters. For the end of semester luncheon, the design for the poster advertising the fall luncheon is ready along with the registration forms. Bobbi Neaton will be contacting instructors about the sneak peak. The number of verbal participants will be limit to 8 to 10 with an emphasis on new courses and presenters. There will be unlimited table space. For the 10th anniversary luncheon on April 16, 2020, Tim and Steffi Plimpton have agreed to participate, if there is no conflict with his teaching schedule. He will let us know sometime this month. Nancy Gardner is contacting Jim Rezac to be sure he is available on that date. We will be meeting with Vincenzo's Restaurant to establish a price for the luncheon based on 120 guests. Tentatively, we selected a bruschetta appetizer with salad; entrees include chicken marsala, veggie lasagna, meatballs and salmon; dessert will be cake and we will contact the UD Creamery to provide ice cream. The next meeting will be Monday, October 28th at 10:00 a.m. to designate job responsibilities for the fall luncheon and continue planning the 10th anniversary gala.

Member Relations:

Joe Bailey reported the committee is evaluating community events for next year. We are looking to identify the 55 Plus communities in Kent and southern New Castle counties and focus membership recruiting efforts on these communities. We want to schedule the OLLI story presentation in these communities. Susan Salkin suggested contacting a local realtor. Joe said that he would like to see our members reach out to their community organization. Rosemary

Engle has made contact with Champions' Club, but no date has been assigned for the presentation as of this meeting. The presentation done at the Rotary is a concise with good information. The committee is also looking into radio and television interview opportunities with morning programs. Cheryl Moore has been contacting the members on the list of non-returning students. She has found the reasons most often given for not returning are health, travel, and caretaker responsibly. Most people she has contacted requested that their name remain on the catalog distribution list. Because of the expense associated with producing the catalogs, we need to find a way to avoid sending the full catalog. The one course option was discussed, but because of copyright and other issues, it is not feasible at this time. One of the English as a Second Language instructors has contacted the Dover OLLI office about the possibility of a speaking engagement with the DSEA retirees' group. The next meeting is scheduled for Monday, October 28 at Noon.

NEW BUSINESS:

Volunteer Hours:

Anna spoke about the importance of the volunteer timesheets for grant reporting and to meet our three-year goal in the Strategic Plan. Our present goal is 50% of the unduplicated membership. Anna will write an item for the next OLLI newsletter.

Bring a Friend – Spring Semester:

The second week of classes, beginning February 3, was chosen. One gift card valued at \$25 will be awarded.

NEXT MEETING: Monday, November 4, Noon Room 223

ADJOURMENT: The meeting was adjourned at 1:00 p.m.

Respectfully submitted: Caroline M. Baxter