

OSHER LIFELONG LEARNING INSTITUTE
At the University of Delaware in Dover

Council Meeting Minutes

November 4, 2019

ATTENDANCE: Rosemary Engle, Pat Weaver, Anna Moshier, Joe Bailey, Diana Faison, Marge Felty, Phyllis Handler, Beth Jelich, Ronnie Grady, Art McLaughlin, Joe Bailey, Sally Cole, Caroline Baxter

CALL TO ORDER: The meeting was called to order at 12:00 p.m. by Vice Chair Pat Weaver:

APPROVAL OF MINUTES: The minutes of the October 7 meeting were approved as submitted.

STAFF REPORT:

New Program Coordinator:

Anna Moshier introduced Sally Cole, the new Program Coordinator for Kent/Sussex. She will be located in the Lewes office.

Program:

Anna Moshier reported that the lease for the Wyoming Church facility has been renewed for three years. She has been working with the church on an upgrade of the internet service. Comcast's original estimate was \$30,000 for the upgrade. Their proposal came in at \$10,000. OLLI will have to come up with half of the amount. The projected completion of the upgrade is possibly the spring but definitely the fall of 2020. Anna and Rosemary Engle are meeting with Trey Paradee on Tuesday, November 5, to discuss funding or leverage for the internet upgrade. She asked that Council members save the date of January 17 for a statewide council meeting to be held at the Wyoming United Methodist Church to focus on marketing. George Irvine and a representative of the University's Marketing Department will be speaking. Anna asked that based on the number of courses for the spring semester, we consider condensing our schedule, i.e., removing 9 a.m. classes, shortening the length of each day by eliminating 2:30 p.m. classes, or only having classes three days per week. The reason being saving money by reduced staff hours. This would become effective with the fall semester. The new schedule will be tested during the July session. Ronnie Grady asked who prepares the schedule – the schedule is currently being prepared by John Lafferty in Lewes. It is anticipated that Ted Berlino will begin scheduling for Dover for the July session.

Finance:

Karen Schaub was unable to attend the meeting, but Anna Moshier distributed and answered questions about the financial reports as of September 30, the most current information available. A question was asked about the Gift Account information – is it possible to break out what is actual scholarship and what is discounts for instructors paid from the Gift Account.

COMMITTEE REPORTS:

Academic Affairs:

Ronnie Grady reported that this committee has not met recently. There are 47 courses for the spring semester. This includes total includes seven courses to be taught at Delaware State University, Lego Robotics, International Affairs, Physics, Shakespeare, Screenplay Writing, Creative Writing, and Ecology. There will be an additional charge for some of the DSU courses. They will not be separated in the catalog, but clearly identified. A question was asked about Heritage Shores at Bridgeville's fee. Heritage Shores does not charge OLLI for the use of their facility. Their residents get a steep discount for classes there only, they pay the full price to attend Lewes and Dover OLLIs. Phyllis Handler reported that the five-week evaluations have been reviewed and were outstanding. No date has been set for the next meeting.

Scholarship:

No scholarship requests at this time

Travel:

Beth Jelich reported for Susan Salkin. The trip to the Library of Congress was well received. There were suggestions that there should have been more time spent in DC and Union Station for lunch. The next trip will be Friday, March 13, to the American Revolutionary War Museum. This will include an audio tour of the latest exhibit, lunch and time on your own. The committee is waiting for the cost of the bus options. Prior to the trip, four Tuesday speakers are planned to build up interest. The question was asked – are we supposed to break even or make money on the trip? Anna Moshier stated that we cannot lose money. A question was asked about the gratuity for the bus driver, is it included? It is preferred that it is included and noted on the registration form. The next meeting will be November 12 at Noon.

Special Events:

Marge Felty reported the committee met on Monday, October 28. Committee members are to arrive at 9:30 a.m. on Tuesday, November 19, to set up for the fall end-of-semester luncheon. There will be plants in the table decorations which will be presented as door prizes. No extra meat will be purchased, and we will not ask Texas Roadhouse to donate rolls for this luncheon. Committee members have been assigned duties as the date approaches. Anna Moshier and Rosemary Engle will make remarks. There will be a book swap and sneak peak again. Nancy Gardner and Marge Felty met with Kelly from Vincenzo's about catering the 10th anniversary celebration Thursday, April 19, 2020. The estimated cost for 120 guests is \$3,500. Per person that will be \$29.17. There would be additional costs for dessert, drinks, dinnerware and decorations that would be added to this figure. Anna Moshier stated that \$2,000 would be made available to help with the expenses. The committee chose Dazzling Decade as the theme. The committee contacted Tim and Steffi Plimpton for the entertainment. They stated they would be very interested and would let the committee know once Tim's spring teaching schedule was confirmed. The next meeting is mid-January.

Member Relations:

Joe Bailey reported that suggestions have been made to the committee about the newsletter: A member feature, structure it more clearly, and spread some of the responsibilities among more of the committee members. A goal of the committee is to get into more 55+ communities to do presentations on OLLI. Deb Roberts will be giving a presentation at Holy Cross Church following a talk by Dan Pritchett. Rosemary Engle has spoken to Champion Club, and they are interested in having someone from OLLI give a presentation and are holding the dates of January 7 at 2 p.m. Anna Moshier announced that UD has purchased a ¼ page advertisement in the Delaware Choral Society program and in the Modern Maturity Center's Christmas program booklet. It was suggested to contact the Delaware State News about their monthly publication that is mailed to households in the area. Joe stated that the committee is looking for new ways to get more name recognition and is open to suggestions. Anna announced that OLLI will have a table at the Delaware Human Resources Conference at Dover Downs November 4 and 5, and that an email was sent out about community outreach with school districts. The next meeting date is Monday, November 25 at Noon.

OLD BUSINESS:

Rosemary Engle asked for clarification on the 65 full-year members as the breakeven factor. It has come to our attention that there are Dover OLLI member showing up as Lewes OLLI members. Would the Council have corrected numbers for the next meeting?

The timeline was discussed. Each committee chair was asked to give Diana Faison their committee meeting dates to add to the timeline.

Rosemary Engle asked that Council members be ready to discuss the spring open house and the nominating committee at the next meeting.

NEXT MEETING: Monday, December 2, Noon, Room 223

ADJOURMENT: The meeting was adjourned at 1:00 p.m.

Respectfully submitted: Caroline M. Baxter