

Osher Lifelong Learning Institute at the University of Delaware in Lewes  
Council Minutes  
Frederick Thomas Building  
April 17, 2019

In attendance: Bill Sharkey (chair), Renee Moy, Anna Moshier, Peter Feeney, Kathy Henn, Paul Collins, Joan Sciorra, Gerri Stephenson, Lynn Kroesen, Bud Zimmerman, Jane McGann, Sabatino Maglione, Karen Schaub, Connie Benko, Bob Comeau and Bill Ashmore. Quorum Present.

Bill Sharkey called the meeting to order at 10: 30 a.m.

Agenda: The agenda for the Council Meeting for April 17, 2019 was approved with the addition of election results under Old Business.

Minutes: The Minutes from the March 20, 2019 Lewes OLLI Council Meeting were approved.

Motion to approve: Jane McGann

Second: Paul Collins

Passed unanimously

Staff Reports:

Renee Moy

The Summer Session Catalog is expected in the mail next week. On-line registration is open. 147 have signed up for the 30<sup>th</sup> Anniversary Luncheon on April 23. The invitations for the Instructor's Breakfast were sent out with responses already received from 25.

Anna Moshier

The Strategic Long Range Plan report will be available next month. Packets of volunteers who indicated willingness for committee participation on the survey have been given to the Committee chairs. The Southern Delaware Chorale organization requested us to take an ad in their program.

Motion: To approve \$75 for a quarter page ad for the Southern Delaware Chorale program made by Pete Feeney

Second: Gerri Stephenson

Passed unanimously

Dover has obtained a one year lease renewal.

Committee Reports:

Community Relations: Gerri Stephenson

8 volunteer ushers participated at the March 24 Delaware Symphony performance. Volunteers are currently being sought for the Rehoboth Art League's Cottage Tour in July. Library displays have been arranged for Rehoboth Beach and Milton Libraries. Arrangements with the Freeman Stage are not yet available.

Library: No Report

Long Range Planning: Pete Feeney

The Council can expect a report at the next meeting.

Scholarship: Sabatino Maglione

No Report at this time.

Financial\*: Karen Schaub

We are ahead of budget for income and expenses. Anna suggested moving money out of operating expenses and into the Kent/Sussex Outreach Fund, deferring money this year in order not to lose it.

Academic Affairs: Bud Zimmerman

A new instructor will be available for the fall semester in Ocean View. The Bethany Chamber of Commerce will provide information on new people in the area. Connie Benko has made the arrangements for the Instructor's Breakfast for May 15. Bud Zimmerman and Phyllis Handler will write an updated Instructor's Handbook. Fall courses are still in the processing phase.

Pete Feeney reported that 28 paintings were displayed at the OLLI Art Show at the Millsboro Art League, and three members won ribbons: First: Linda Towers, Second: Marie Isola and Third Diane Reed. A Lewes Library Show is scheduled for November and December. Paintings and arts and crafts will be on display at the April 23 luncheon.

Communications: Lynn Kroesen

The next *Tides* issue will feature the spring semester Annual Reports. Chairpersons who have not yet submitted their reports were requested to do so by April 19. The next *Tides* deadline for other articles will be April 26, after the Spring Luncheon.

Travel: Joan Sciorra

The New York City trip for April 30-May 3 has changed from visiting Princeton to having a tour at the Delaware Art Museum. The change was necessary as the buses cannot get through the narrow streets to get close enough to reach the Princeton Museum. The trip on May 2 to Wallops Island Space Facility is filled. Members are currently signing up for a trip to Chanticleer Gardens in Wayne PA on June 21. The Ginsburg opera trip is filled but more participants are desired for the trip to Opera Delaware on May 4.

Social Committee: Connie Benko

24 members attended the April 10 Happy Hour held at Irish Eyes. The Spring Luncheon, scheduled for April 23 at the Atlantic Sands, will celebrate our 30<sup>th</sup> Anniversary. A number of special guests have been invited and Lewes Mayor Ted Becker will issue a proclamation of Osher Day in Lewes. Special arrangements include sheet cakes with our 30<sup>th</sup> anniversary logo, table center pieces, banners, and champagne. OLLI history using old scrapbooks, catalogs, newsletters and memorabilia will be on display. The Elder Moments and Slow Jam have been invited to perform and Arts and Crafts will be exhibited.

The Instructors' Breakfast will be held at the Atlantic Sands Hotel on May 15<sup>th</sup>. A trip to Clear Space Theatre to see *Mamma Mia* is planned for July. And a 3 hour cruise on the Rehoboth Canal is set for August 1 at 5:30 pm with a rain date of August 8.

Development: Paul Collins

A meeting was held last Friday in Newark attended by Bill Sharkey, Paul Collins and Peter Krawchyk. There are still some concerns about the conference arrangements at the Virden Center to be worked out but we have been promised a decision on obtaining this facility before summer. With approval we can begin renovations. Our current lease on the Frederick Thomas Building runs until June of 2020. A University of Delaware Fund Raising day is scheduled for May 15 here in Lewes and donations can be designated to support Lewes OLLI. A decision on our own fund raising campaign is expected soon.

Old Business:

148 Election ballots were received on line and 3 paper ballots. 14 ballots were not valid, some without names. Connie Benko, Bud Zimmerman and Kathy Henn were elected to serve three year terms beginning in May 2019.

New Business:

None

Next Meeting:

The next meeting will be held at Lewes on Monday, May 13 at 10:30 a. m.

Motion to adjourn: Pete Feeney

Second: Sabatino Maglione

Passed unanimously

Adjournment: 11:10 a.m.

Kathy Henn  
Secretary

\*Reports on File

# Kent/Sussex Osher FY19

# Financial Statement as of March 30, 2019

YTD ACTUAL    Dover YTD    YTD Budget for    FY19 BUDGET  
 included in total    9th Month

## Operations Revenue

CTED212113

Current Monthly  
Revenue/Expenses

Membership/Tuition Fees	\$185.00	\$224,082.50	\$49,445.00	\$167,737.50	\$223,650.00
Summer Session Fees		\$0.00		\$17,100.00	\$22,800.00
Endowment (OLLI statewide & Flexman)		\$0.00		\$5,700.00	\$7,600.00
Advertising	\$500.00	\$2,600.00		\$2,625.00	\$3,500.00
Deferred Funds		\$0.00		\$0.00	\$0.00
Other Income		\$17.52		\$0.00	\$0.00
<b>Total Revenue</b>	<b>\$685.00</b>	<b>\$226,700.02</b>	<b>\$49,445.00</b>	<b>\$193,162.50</b>	<b>\$257,550.00</b>
		\$169,209.13	\$55,492.00	\$162,727.50	\$216,970.00
		\$23,175.54	\$1,365.00	\$18,510.00	\$24,680.00
		\$2,379.42		\$2,250.00	\$3,000.00
		\$95.95		\$0.00	\$0.00
		\$0.00		\$3,825.00	\$5,100.00
		\$194,860.04	\$56,857.00	\$187,312.50	\$249,750.00
<b>Revenues Less Expenses</b>	<b>-\$23,575.42</b>	<b>\$31,839.98</b>	<b>-\$7,412.00</b>	<b>\$5,850.00</b>	<b>\$7,800.00</b>

## Expenses

Salaries & Benefits	\$23,387.63
Supplies, Expenses, Marketing & Postage	\$872.79
Cashnet Fees	
Maintenance-Phone Equipment	
PCS Admin	
<b>Total Expenses</b>	<b>\$24,260.42</b>

## Kent/Sussex Outreach Fund CTED112117

Current Month

YTD

FY19 Budget

Internet & Supplies	\$3,268.51	\$14,511.52	\$0.00
Occupancy & Maintenance	\$46.15	\$51,290.15	\$0.00
<b>Total Expenses</b>	<b>\$3,314.66</b>	<b>\$65,801.67</b>	<b>\$0.00</b>

## Activity Fund Budget

CTED212117

Social Activities Income	\$3,985.00	\$63,580.00	\$70,000.00
Social Activities Expense	\$589.77	\$17,028.51	\$70,000.00
<b>Total</b>	<b>\$3,395.23</b>	<b>\$46,551.49</b>	

**OTHER FUNDS**

		<u>Opening Bal</u>	<u>Income</u>	<u>Interest</u>	<u>Expense Closing Balance</u>
\$325.00	\$14.90				
	\$0.78				
\$1,275.00	\$5.54				
					\$81,863.02
					\$3,759.24
					\$37,895.82
					\$16,140.99
				\$0.83	\$13,968.80
				\$13.34	\$74,027.44

<b>Membership</b>	Lewes/OV	Dover	Total
Full Year	372	102	474
Fall Semester	221	71	292
	<hr/> 593	<hr/> 173	<hr/> 766

**\$227,655.31**

Gift Fund - Lewes/Ocean View	412115	\$81,523.12
Kirilla Memorial Scholarship	412117	\$3,758.46
Future Fund	412129	\$36,615.28
Equipment Fund	175118	\$16,140.99
Reserve Fund	175123	\$13,967.97
Osher Endowment -Lewes/OV	462119	\$74,014.10

**Other Funds Totals**

**Note: Dover's Salary/Benefit expense**  
 includes Salaries/Benefits for Paula, Wayne,  
 1/2 Diana, 1/4 Renee, 1/4 Anna