

OSHER LIFELONG LEARNING INSTITUTE
at the University of Delaware in Dover

Council Meeting Minutes

June 8, 2018

ATTENDANCE: Rosemary Engle, Betty Ipnar, Bob Heifetz, Anna Moshier, Renee Moy, Pat Weaver, Phyllis Handler, Joe Bailey, Betsy Patterson, Paula Wood, Madelyn Wright, Caroline Baxter

CALL TO ORDER: The meeting was called to order at 9:00 by Chair Rosemary Engle.

APPROVAL OF MINUTES: The May minutes were approved as submitted.

NEW BUSINESS:

Welcome New Council Members:

Anna Moshier introduced Renee Moy, Program Coordinator for the Kent/Sussex program. New Council members Bob Heifetz and Pat Weaver were introduced and welcomed. Another new Council member, Carmen Walston, was absent.

Calendar of Events:

Rosemary Engle distributed calendar pages for June, July and August for the Council members use to record meetings and events. Several events are already indicated on the calendar pages. Anna Moshier requested that she and Rosemary Engle be included on notices of committee meetings so that they can try and attend at least one. She also suggested that committees try and schedule their meetings on the same day if possible.

Paint Nite Fundraiser – June 19, 4:30 pm:

Rosemary Engle asked Council members to please spread the word. This event has the potential to be a good fundraiser for OLLI.

Health Fair, June 21, 9 am to 1 pm:

The Community Relations team members are coordinating this event. Anna Moshier said she planned to attend. It was announced that any OLLI member could volunteer to help with the booth.

New Dover OLLI Home Preparations:

Anna Moshier reported that Wyoming United Methodist Church's minister, Rick Wessell, will be visiting here on Tuesday at Noon to view our furnishings and equipment to see what might be used at their facility. Paula Wood and Joe Zito are working on room arrangements. We should be able to mount some flat screens and use portable flat screens. She will try and get some money for equipment needs. The church has offered the use of their photocopier for a

reimbursement of 1 cent for black and white and 9 cents for color copies. It is important that all requests be channeled through Paula so we properly reimburse the church. Anna is working on a list of items to coordinate with the church and the University of Delaware such as signage, etc. Anna would like to be prepared for the open house on Monday, July 23.

Legislators' Discretionary Funds Update:

Caroline Baxter reported that she researched this item and found that the discretionary funds are restricted to transportation related projects, greenways and trails.

Council Group Photo:

A photo was taken of the Council members with the OLLI letters.

TEAM REPORTS:

Travel:

Madelyn Wright reported that a fall trip has been planned to Hillwood Museum and Gardens in Washington DC, home of Marjorie Merriweather Post. Hillwood offers guided tours of the house and gardens for \$18 per person, there are options for lunch, plus transportation to the embassy area of Washington DC. The trip will be opened to Wilmington and Lewes/Ocean View in order to fill the bus. A Friday date in early October is planned. Anna reminded that the deadline for the fall catalog is June 23. Renee Moy mentioned that Lewes is planning a trip that will be available to Dover OLLI members.

Faculty Relations:

Phyllis Handler reported that the instructor orientation is planned for Tuesday, August 21, from 2:00 p.m. to 3:30 p.m. followed by a cash bar social at Fraziers beginning at 4:00 p.m. The tentative plan is for a tour, AV presentation, review of general guidelines and FAQ list for discussion. Pat Weaver asked for a floorplan map with updated information. Bob Heifetz asked if as in the past there will be a presentation by instructors.

Member Relations:

Betty Ipnar asked about the role of the hospitality team, what are the plans for coffee service in the new facility? Anna said that it is planned that the coffee maker will be on a cart that can be moved from the storage area to a designated area. Anna said that we will follow the same procedure used in Lewes which is coffee is in the pots (no the carafes) and anyone who sees an empty pot makes the next pot. Instructions are posted on how to make the coffee. Betsy Patterson asked about the anonymous donation for coffee. Anna reported that coffee expenses are approximately \$300. Betty Ipnar announced that the hospitality team would no longer be supplying snacks. Bob Heifetz suggested purchasing a Keurig coffee maker.

Special Events:

Carmen Walston was absent. Rosemary Engle reported the end of session luncheon is tentatively planned for Friday, November 9, from 10:00 a.m. to 3:00 p.m. An Open House is planned for Monday, June 23, 10:00 a.m. to 1:00 p.m. Rosemary said that she will need volunteers for walk-

in registration, tours of facility, and greeters at the entrances. The question was asked if certain instructors will be offering presentations. Anna announced that the University's PCS will be here on June 12 to take photos to be used in publications and will take photos of Wyoming United Methodist Church and members' artwork.

Course Development:

Ronnie Grady was absent and no report was provided.

Community Relations:

Joe Bailey asked if the 55+ Expo brought in any new members. Paula Wood said that she thought there were two or three new members from the event. Pat Weaver suggested that we have a photo of members with their OLLI catalogs taken at outside locations like the DOVER POST does with their Where Have You Been ... Joe mentioned a new monthly publication by the DELAWARE STATE NEWS that he was going to look into for some publicity. Joe submitted a letter to the editor to the DELAWARE STATE NEWS and the NEWS JOURNAL that was printed by the STATE NEWS. At the last team meeting definite dates were set for the newsletter with two each term and one in July covering the June session. "This Month at OLLI" will cover the news and events between newsletters. There was discussion about members who complain they are not receiving emails. It has been suggested that they establish a Gmail account and that a copy be place on the bulletin board. There will be a bulletin board available for our use at the new location.

Scholarship:

Betsy Patterson reported that there has been another application for the June session that has approved.

STAFF REPORTS:

Budget Report:

A copy of the financial statement as of May 31, 2018, was distributed. Anna Moshier reported that there was a reimbursement for Joe Zito's salary and that the supply line included the printing of the catalog. The program loss will be covered and the loss in the activity fund will covered from the gift fund. Next fiscal year, Bob Heifetz and Anna Moshier will work on the budget. Anna reported that if there is a surplus at the end of a fiscal year it can be rolled over to the next fiscal year. She also reported that for next fiscal year we will get a report breaking items down in more detail.

June Session Update:

Anna Moshier reported that as of this meeting we have 83 members registered for the June session.

Other Items:

Anna Moshier reported that she had provided answers to the FAQ list submitted by Pat Thompson. Anna will discuss with Marketing if this is something for the website.

Anna is meeting on Monday, June 11, with Marketing to go over the timetable for publication. She will meet with Joe Bailey on Tuesday to go over the information

Phyllis Handler asked if a GPS address for the new location could be included with the enrollment confirmation for members.

NEXT MEETING: Friday, July 9 @ 9:00

ADJOURMENT: The meeting was adjourned at 10:35 p.m.

Respectfully submitted: Caroline M. Baxter