

OSHER LIFELONG LEARNING INSTITUTE
At the University of Delaware in Dover

Council Meeting Minutes

July 9, 2018

ATTENDANCE: Rosemary Engle, Betty Ipnar, Anna Moshier, Pat Weaver, Phyllis Handler, Joe Bailey, Ronnie Grady, Madelyn Wright, Diana Faison, Paula Wood, Caroline Baxter

CALL TO ORDER: The meeting was called to order at 9:00 by Chair Rosemary Engle.

APPROVAL OF MINUTES: The June minutes were approved as submitted.

NEW BUSINESS:

Council Vacancy:

Carmen Walston submitted her resignation from the Council. Rosemary Engle has emailed Council members for names of a possible replacement. The only name coming forward is Susie McLaughlin, who has agreed to serve if selected. Rosemary suggested that this issue be tabled till the next meeting so an email can be sent to the membership announcing the vacancy and soliciting interested candidates. Rosemary will explain to Susie McLaughlin that there has not been communications with the general membership about the vacancy.

Open House:

The Open House will be on Monday, July 23, 10 a.m. to 1 p.m. at Wyoming United Methodist Church. Rosemary would like to have all members of the Council participate. Joe Bailey asked what OLLI is doing about welcoming Wyoming church membership such as a notice in the church bulletin, church calendar, etc. Anna Moshier said she would contact them. On-site registration will be handled by Anna Moshier, Renee Moy, Diana Faison and Madelyn Wright. Ronnie Grady suggested that we have some members available to explain the catalog since it is combined with Lewes. Instructor presentations will be held from 10:30 to 12:30 for 15 minutes each with a 5 minute break between. Ronnie Grady will contact six instructors. Anna reminded everyone that there will be no AV available that day. Joe Bailey, Caroline Baxter and Pat Weaver volunteered as tour guides. Coffee will be available as will snacks donated by members.

Proposal Requests:

A proposal was received from Jan Miller for a statewide plein air painting group. The proposal requires no budget, organization or promotion. Jan will organize time and locations. Her goal is to connect the statewide locations. Anna Moshier has sent this proposal to Wilmington.

A proposal was received from Linda Medunick for a statewide OLLI art event. It was noted that Linda is not a member or instructor at this time. Ronnie Grady stated that in the future she

would like to see the Art Department be the ones responsible for taking on a project like an art show. A motion was made and approved to reject this proposal because it was felt that at this time this is too much for OLLI to consider.

Fall '18 Catalog Distribution:

Anna Moshier announced that the catalog is at the printer with delivery to Lewes site later this week. Catalog distribution will not take place until members receive copies by mail. Diana Faison will contact Betty Ipnar to notify volunteers when the catalogs are bundled and ready for pickup.

Ronnie Grady received an email from Carol Neild concerning the distribution of the books donated by Ann Happoldt's family that they should have been kept as OLLI possessions for future Genealogy classes. Carol offered her home for storage of the books and the art prints. Anna reported that Ann's daughter's wishes were that members take for their personal use. Carol had a second concern about not having an OLLI office at the church and people bothering the church office staff.

TEAM REPORTS:

Travel:

Madelyn Wright reported the next trip has been scheduled for October 19 to Hillwood Museum Gardens, Washington, DC, the estate of Marjorie Merriweather Post. The museum will be exhibiting a Faberge collection at this time. The tour of the house and gardens is \$18 per person. There is an on-site option for lunch. Madelyn will be contacting Renee Moy at Lewes about transportation options.

Faculty Relations:

Phyllis Handler reported the Instructor Orientation is scheduled for Tuesday, August 21, from 2 to 3:30 p.m. followed by a happy hour event. The orientation will consist of a tour of the new site, AV instruction and FAQ session.

Member Relations:

Betty Ipnar reported that the team will handle the catalog distribution, assist with the Open House, coffee/refreshments and cleanup. Anna reported that a tiered cart will be ordered for the coffee maker with a locked compartment.

Special Events:

Rosemary Engle reported that the team will handle the Open House. A tentative date of November 16 has been set for the end of semester luncheon.

Course Development:

Ronnie Grady reported that there have been no meetings since the courses were established for the fall semester. The team plans to meet again in September to plan for the spring semester.

Community Relations:

Joe Bailey reported that the team is evaluating the best ways to promote OLLI. It is felt that print advertising is not effective with the rate of return being very small. Anna reported that for the June session there were five new members of which three indicated that they learned about OLLI by word of mouth. The team's goals include follow up on the catalog distribution locations, visit Modern Maturity Center and Frederica Senior Center to promote OLLI, and review the list of members living in 55+ communities to recruit volunteers as ambassadors to help promote the program. Joe has written a letter for the Modern Maturity Center Bulletin for publication with the photo of the Council with the OLLI letters. OLLI has purchased a spot at the Senior Spree in August, but decided not to purchase an ad for the Modern Maturity Center Gala or participate in the Chamber of Commerce Member-to-Member Expo. Pat Weaver suggested that we offer \$50 gift certificates at MMC, Frederica Senior Center and the Lions Club. Anna agreed with the idea but suggested we give two semester memberships at a time so they could bring a friend.

Scholarship:

Nothing to report

STAFF REPORT:

Budget Report:

Anna reported that any deficits at fiscal yearend were covered. The gift fund has received substantial donations.

June 2018 Session Recap:

The evaluations for the June courses looked great.

Dover Move Status:

Anna will be purchasing signage, a coffee cart, etc. She has received approval from the church for the following:

- Flat screen TV
- Use of the piano
- The church will provide daily trash removal
- No permanent signage but can use sandwich board-type signs
- We are able to use the small cabinet from the Art room in the new Art room
- We have use of their photo copier for a per copy fee
- We can place an ad in their newsletter
- They will replace their bulletin board with ours
- There is no smoking allowed on the church property
- The Family Life Center is available for the luncheon

Anna reported that the keys will be available today. As of today, the church has not signed the lease agreement. Diana will be moving to Lewes over the next couple of weeks.

New OLLI Website:

The new website is up and running.

Other Items:

Anna reported that Joe will be representing Dover in the production of the new catalog

Anna will be getting a list of Renee Moy and Diana Faison's duties to the Council.

NEXT MEETING: Wednesday, August 15, 9:00 a.m.

ADJOURMENT: The meeting was adjourned at 10:35 p.m.

Respectfully submitted: Caroline M. Baxter