

OSHER LIFELONG LEARNING INSTITUTE  
at the University of Delaware in Dover

Council Meeting Minutes

May 7, 2018

ATTENDANCE: Ronnie Grady, Betty Ipnar, Anna Moshier, Betsy Patterson, Bob Heifetz, Madelyn Wright, Art McLaughlin, Joe Bailey, Diana Faison, Rosemary Engle, Pat Weaver, Caroline Baxter.

CALL TO ORDER: The meeting was called to order at 1:00 p.m. by Vice Chair, Ronnie Grady.

WELCOME: Ronnie welcomed Pat Weaver, Bob Heifetz and Art McLaughlin

APPROVAL OF MINUTES: The April minutes were approved as submitted.

NEW BUSINESS:

Council Vacancy:

With the resignation of Cheryl Moore from the Council, under the Bylaws the Vice Chair will appoint and the Council approve a member to complete her term. Ronnie Grady nominated Carmen Walston, member and instructor, to fill the vacancy, and the Council approved.

Election of New Chair:

Ronnie Grady, Vice Chair, expressed that she is not interested in serving as Council Chair. She read a description of the position of Council Chair. This is a one-year commitment. Anna Moshier reminded the Council that this situation is something that should be taken into consideration in the future when nominating candidates for Council. Rosemary Engle volunteered to serve as Council Chair and was approved by Council.

Election of Vice Chair and Secretary:

The Council approved the election of Pat Weaver as Vice Chair and Caroline Baxter as Secretary.

Appointment of Team Leaders:

The following team appointments were made:

- Pat Weaver – Course Development and Community Relations
- Bob Heifetz – Course Development
- Carmen Walson – Special Events

Bylaw Update:

Anna Moshier noted under Article V "The chair may also appoint Community Liaisons who participate in council meetings but are non-voting council members." She also called attention to the change to Article III that now reads – "Instructors who have been accepted to teach, but

who do not pay the membership fee, are not eligible to participate in courses. They may serve on teams or as non-voting council members with approval from council." Art McLaughlin asked that it be noted in the matter of instructors that they should have taught for several semesters or be financially invested. Bob Heifetz asked for clarification on instructors who do not pay the membership fee, are not eligible to participate in courses. The Council approved the changes to the bylaws.

#### Legislators' Discretionary Funds:

Caroline Baxter reported that in one of the site search committee meetings that another location had used a legislator's funds on a project. These are funds appropriated to each Representative and Senator through the State budget process. The question was asked if this is something Dover OLLI should pursue. It was agreed that more research was needed before we could proceed further. Pat Weaver asked if the Levy Court may have something similar.

#### Council Group Photo:

It was agreed that a photo would be taken at the end of the meeting. (This did not happen and will be added to the next agenda.)

#### Fundraiser:

A proposal was received from Liisa Trala for a paint night on June 19 from 4 to 8 p.m. for a fee of \$25 per enrollee. \$5 of the fee would be used as a reimbursement for supplies. The Council approved the proposal.

#### TEAM REPORTS:

##### Travel:

Madelyn Wright reported that she had received a few requests for the African-American Museum as a possible trip. She contacted them, but they are not taking reservations at this time because of the overwhelming demand.

##### Faculty Relations:

Phyllis Handler had sent in her report. There is only one new instructor for the June session and she had spoken one on one with that person.

##### Member Relations:

Betty Ipnar reported that the June catalogs had be distributed by the team and Council members. Bob Heifetz asked if the current catalog format, the combination of Lewes and Dover courses, will be the standard going forward. Anna Moshier said yes they will be combined in the future.

##### Special Events:

Rosemary Engle reported that she will be helping Liisa Trala with the June 19 paint night fundraiser. She reported that the team will be discussing an Open House for the fall semester when a new location has been established. She would also like to plan a reception to welcome returning and new instructors.

### Course Development:

Ronnie Grady reported that as of today there are 55 course offerings for the fall semester. There will be several outside presenters coming from the Department of Justice, Medicare, Alternatives to Violence, legal issues for seniors, and Department of Public Health. Some of our OLLI members, such as Deb and John Roberts, will be new instructors. Many of our loyal, reliable instructors are returning to teach in the fall. However, we regret the loss of members and instructors, Ann Kemmerle and Anne Happholdt. Also, several instructors will not be teaching this fall due to health or other reasons. Bob Heifetz commented that one of the things OLLI should be considering is a focus on 5 week courses. Anna Moshier pointed out that, at times, the offerings could be any number of weeks, i.e., 7, 8 or 9 weeks.

### Community Relations:

Betsy Patterson distributed a copy of the minutes of the team's April 23 meeting. The team agreed that this year's 55+ Expo was much more successful than last years. There was more discussion with people, handed out a lot of catalogs and signed up quite a few people for the mailing list. The question was asked if we get any members from this event, but it will be hard to determine at this time. Diana Faison reported that Dover OLLI won the drawing for a free space at next year's 55+ Expo.

### Scholarship:

Betsy Patterson reported that there has been one application for the June session that will be approved. Anna Moshier instructed Diana Faison to move the monies from the Gift Fund for this scholarship.

### STAFF REPORTS:

#### Budget Report:

A copy of the financial statement as of March 28, 2018, was distributed. Anna Moshier noted that because of the timing of this meeting the April financial statement was not available. She reported that budget for the next fiscal year will be combined with Lewes OLLI. They have agreed to absorb Dover OLLI's losses, if there are any. The Gift Fund and Activity Fund will remain with Dover OLLI. Memorial donations totaling \$1,365 were received for Ann Kemmerle and will be added to the Gift Fund. Once Dover OLLI has moved to a new location, something memorializing Ann Kemmerle should be done. Bob Heifetz suggested it should include a well framed photo. A member donation of \$1,000 was made toward the purchase of coffee. The money is in the Gift Fund. The estimated expenditures for coffee are \$300 per semester.

#### Site Search Team Update:

Pat Weaver reported on two potential sites – Wyoming Methodist Church and Christ Episcopal Church. The team is waiting for a response from both. Pat, with Diana's help, prepared a package including catalogs, mission statement, University of Delaware guidelines and a summary of our needs and presented this to Christ Church. This package was an excellent starting point for discussions with them. The site visit was promising with many positive responses. The Rector is requesting a special meeting of the Vestry to discuss our proposal. Bob Heifetz commented that

it would be much easier if OLLI were in a neutral building versus a church. Betty Ipnar stated that there is a "but" that goes in there - we are limited by our budget in our choices.

June Session Registrations:

Diana Faison reported that as of this meeting we have 52 members registered for the June session.

Fall 2018 Catalog Production:

Anna Moshier reported that the first deadline was May 1. The first draft was being submitted today without days and locations. The third proof is due on June 28. The question was asked what we do if we don't have a new location before the catalog goes to production. Anna stated that the Site Search team will deal with this.

Anna Moshier shared a report on how people find out about OLLI. The number one way is by word of mouth, followed by public events, Internet and print. Once we have our new location we will try to institute a "bring a friend" program. The Wilmington OLLI is offering morning a la carte lectures the second week in June. It was suggested that two members of the Council meet with Wilmington to discuss. Pat Weaver asked about the OLLI Facebook page, could the listing of June courses be posted.

Anna reported that Dover OLLI has a total unduplicated membership of 212. This number includes the June 2017, Fall and Spring sessions. Dover OLLI had a total of 109 course offerings during the three sessions.

Anna Mosher suggested the next meeting be held later in the month so more current financial information could be provided. She suggested a Friday in order to provide more time for discussion.

**NEXT MEETING: Friday, June 8 @ 9:00 a.m.**

ADJOURMENT: The meeting was adjourned at 2:40 p.m.

Respectfully submitted: Caroline M. Baxter