

OSHER LIFELONG LEARNING INSTITUTE
at the University of Delaware in Dover

Council Meeting Minutes

November 6, 2017

ATTENDANCE: Cheryl Moore, Ronnie Grady, Rosemary Engle, Diana Faison, Betty Ipnar, Anna Moshier, Joe Bailey, Betsy Patterson, Phyllis Handler, Paula Wood, Madelyn Wright, Caroline Baxter.

CHANGE TO AUGUST AGENDA: Anna Moshier asked that two items be added to New Business.

CALL TO ORDER: The meeting was called to order at Noon.

APPROVAL OF MINUTES: October minutes approved.

NEW BUSINESS:

Scheduled Events Requiring Council Approval:

Diana Faison reported that a request has been received from Linda Medunick for an OLLI Statewide Art Show, March 2018, at the Dover Public Library. Linda is asking that OLLI purchase awards and certificates hire a judge and cover the cost of a reception. Discussion was held on the value of the request with respect promotion of Dover OLLI. It was agreed to approve an art exhibit at the Dover Public Library in March or April with no funds available for anything beyond an exhibit.

Kevin McGrath Farewell:

Kevin is moving to Silver Springs, Maryland, on November 10. Because of his involvement in OLLI, it was felt it would be appropriate to acknowledge this in some way. Several options were discussed including a donation to a charity in his name and donation toward a membership to an OLLI close to his new home. Betty Ipnar asked if this could be tabled till the December meeting. Anna Moshier asked that everyone come to the next meeting with more details. Betty Ipnar is going to take care of sending him a card.

Room Darkening Shade (Room 107):

Anna Moshier reported a request had been made to provide something to darken Room 107. Options are cling sheets applied to the window – 10 Sheets are \$44 with shipping, one box should be enough; and pleated type shades from Lowes – a 6 pack costing \$37. Funding will come from the Gift Fund. A motion was made and approved for expenditure up to \$50 for the room darkening shades.

Mail Sorter:

A request has been made for a 48 slot mail sorter to match the existing one in the front office to be used for instructors and Council/Team members. The cost will be approximately \$285 with funding from the Gift Fund. A motion was made and approved for expenditure up to \$300 for a mail sorter.

TEAM REPORTS:

Course Development:

Ronnie Grady submitted a copy of the Course Development team minutes. She reported that the team has completed an offering of 56 courses for the Winter/Spring semester. The team will be requesting course proposals for the June session in December with a deadline in late January. Members have expressed an interest in more literature, history and science classes and music offerings.

Member Relations:

Betty Ipnar reported about a suggestion for a “snack cupboard” for the Winter/Spring semester morning coffee table. This would allow members to donate items and for non-perishable items to be stored for future use. An item about the donations will be placed in the newsletter. A question was asked if the donations collected covers costs for the coffee. Diana will provide this information at the next meeting. The team will coordinate catalog distribution in December.

Community Relations:

Betsy Patterson submitted a copy of the Community Relations Team minutes. She reported that Paula Wood had done a great job compiling a survey for the public to solicit information on what they would like to see offered at OLLI. Betsy had approved the survey, and it has gone to the University of Delaware’s marketing person. Connie Bailey sent out an invitation to the members of the AAUW for the Thursday, November 9, special speaker session, “Daddy What Did You Do in the War”. Joe Bailey will continue with This Month at OLLI. He reminded everyone that he will be away from February 26 through March 29, 2018.

Travel:

Madalyn Wright reported the trip on October 20 to Gettysburg was very successful. The team is working on the next trip to the Baltimore Inner Harbor, but nothing has been finalized. Anna Moshier asked that as soon as the team set a date that she be notified so an announcement could be included in the catalog.

Special Events:

Rosemary Engle submitted a copy of the Special Events Team minutes. She reported that the team has finalized plans for the luncheon at the Biggs Museum. A tour will be conducted from 10:30 to Noon with the luncheon beginning at Noon. 33 West will provide a catered lunch. Cheryl Moore will do welcome remarks and there will be an instructor/volunteer recognition. Sue Letavish has proposed a special event for the spring based on “Hair” – The Musical. Carol Giarmo, opera singer, has expressed an interest in doing something at her home in the Spring.

Faculty Relations:

Phyllis Handler reported that the team received only three responses to the instructor survey. They will need to stress this more in January. The team received a complaint that when Power Point is used the instructor darkens the whole room so folks cannot take notes. Another complaint is members talking during presentations.

Scholarship:

No report at this time.

STAFF REPORTS:

Anna Moshier reported on the Winter/Spring catalog – first draft will be proofed tomorrow with course feedback this week. As of this morning, 34 persons have signed up for the luncheon, she suggested the instructors need to make an announcement in class. The question was asked if the computer staff could set up an announcement on the computer screens in the classrooms instead of the blank start-up screen. Open House has been scheduled for Wednesday, January 10. Instructor/Member Orientation has been scheduled for Wednesday, January 17. A Statewide Council meeting has been scheduled for Wednesday, December 13, at Wilmington OLLI with a tour of the Hagley Museum. A bus will be leaving Dover OLLI at 9:30 a.m. and return at 3:15 p.m. Carol Bernard will be retiring in March 2018. Because the lease at the Lewes OLLI may not be renewed, Anna anticipates that she will need to spend a great deal of time downstate. She will be having surgery in January and will miss the first week of classes.

Recent accomplishments at the Dover OLLI include a Wi-Fi connection, the bench installed at the front entrance, hiring of a custodian, hiring of two computer specialists, Dover OLLI is fully staffed, vending machines installed in the main hallway, and the installation of automatic doors.

NEXT MEETING: Monday, December 4, 2017, at 10:00 a.m.

ADJOURNMENT: The meeting was adjourned at 1:00 p.m.

Respectfully submitted: Caroline M. Baxter