Syllabus for Using Family Tree Maker 2019  
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Originally a 13 week class, I will combine lessons 1&2 and skip lesson 13 if I run out of time.

My plan is to teach 1 and 2 the first week, review lesson 2 the next week and present lesson 3. I will continue this pattern of reviewing the previous week and then presenting new material. If you have the Companion Guide, I follow its chapters, but I skip 1. So my lesson1 and 2 are chapters 2 and 3.

Lesson 1 - FTM Basics – Toolbars, Menus, Workspace Overview,
Lesson 2 - Creating a Tree - entering info, importing a tree, choosing home person
Lesson 3 - Entering Family Information - basic info for individual, add family members
Lesson 4 - Documenting Your Research - creating source and source citations
Lesson 5 - Including Media Items - entering media items, details and notes for media items
Lesson 6 - Using Maps - move, zoom, print map, facts associated with a location
Lesson 7 - Researching Your Tree Online - Ancestry Hints, merging records into a tree and more
Lesson 8 - Creating Family Tree Charts - pedigree, hourglass, descendant charts
Lesson 9 - Running Reports - genealogy, person and relationship reports
Lesson 10 - Working with Trees - merging, renaming, deleting, privacy
Lesson 11 - Tools and Preferences - many ways to personalize your tree
Lesson 12 - Family Tree Problem Solver - resolving relationship issues, fixing data entry errors
Lesson 13 - Writing a Family History